

Edwina Anderson
anesianderson7@gmail.com
Accra, Ghana
0509928299

The Executive Director
CERSGIS
Accra, Ghana
28th March 2025

Dear sir,

Formal Resignation Letter

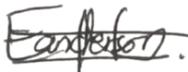
I am writing to formally resign from my position at CERSGIS, effective 28-March-2025. This decision was not an easy one, as the past three years have been an incredibly rewarding and enriching experience for me.

I want to express my deepest gratitude to you, the management team, and my colleagues for the unwavering support, guidance, and collaboration I have received throughout my tenure. Working at CERSGIS has been an honor, and I truly appreciate the opportunities I have had to grow both professionally and personally. The organization's commitment to excellence, innovation, and impact has been inspiring, and I feel privileged to have been a part of it.

I am especially grateful for the leadership and mentorship of the executive director whose professionalism and dedication have left a lasting impression on me. My colleagues and the entire staff at CERSGIS have made my time here enjoyable and fulfilling, and I will cherish the friendships and shared experiences we have had.

As I transition out of my role, I am committed to ensuring a smooth handover of my responsibilities. Please let me know how I can best support this process. I hope to maintain a positive relationship with CERSGIS in the future and look forward to staying in touch. Once again, thank you for the incredible experience and for being such a supportive and inspiring team. I sincerely wish CERSGIS continued success in all its endeavors.

Yours Sincerely,



Edwina Anderson.